

Overview

FEDERAL COLLEGE OF EDUCATION (TECHNICAL)

BICHI, KANO STATE

INVITATION FOR PRE-QUALIFICATION FOR YEAR 2017 – 2018 (MERGED) TERTIARY EDUCATION TRUST FUND INTERVENTION IN LIBRARY DEVELOPMENT

(1) INTRODUCTION:

The Federal College of Education (Technical) Bichi wishes to invite interested, competent and reputable Contractors, Supplier/Firms, with relevant experiences and good track records to submit Pre-Qualification documents (Technical bid) for the under-listed Projects:

(2) SCOPE OF SUPPLY

- (a) Procurement of Physical Books, Journal/Offline Resources for Schools
- (b) Procurement of Offline Reading Resource/IG Publication Database.
- (c) Procurement of 10nr Conference tables and chair.
- (d) Procurement of 15nr Chairs for board room table
- (e) Procurement of 4nr double sided steel shelves
- (f) Procurement of 1nr Slanting design book shelves
- (g) Procurement of 60nr chairs for reading carrels
- (h) Procurement of 1nr Newspaper rack/Book End.
- (i) Procurement of 16nr reading carrel with metallic leg.

(3) ELIGIBILITY REQUIREMENTS

Interested Contractors are requested to forward the following Pre-qualification documents:

- (a) Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC1.1 or CAC2 and CAC7;
- (b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years valid till 31st December, 2022; with minimum average annual turnover of N100 million;
- (c) Evidence of Pension Clearance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- (d) Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2022 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is N50m and above);
- (e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December, 2022;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2022 or valid Certificate issued by BPP.
- (g) Sworn Affidavit:
- disclosing whether or not any officer of the relevant committees of the Federal College of Education, Bichi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - None of the Director(s) of the company had ever been convicted by a Court of Law;
 - None of the officer of the relevant committees of the Federal College of Education (Technical) Bichi or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder.
 - The company is not in receivership, insolvency or bankruptcy proceedings or the subject of any form of winding up petition
- (h) Company's Audited Accounts for the last three (3) years -2019, 2020 & 2021;
- (i) Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/ Professional qualifications such as COREN, QSRBN, ARGON, CORBON etc ,

(k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects,

(l) Lot b Evidence of current registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA)

(m) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate IRR & Sworn Affidavit are compulsory for each JV partner)

(n) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page duly Signed by the authorised officer of the firm.

(4) SUBMISSION OF PRE-QUALIFICATION DOCUMENTS

Prospective bidders are to submit technical bids in sealed envelopes and clearly marked as "Technical Bid" Thereafter addressed to The Provost Federal College of Education (Technical) Bichi, Kano State and clearly marked with the name of the project).

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box not later than **12:00 noon on Monday 4 April 2022**

(5) OPENING OF PRE-QUALIFICATION DOCUMENTS

The technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday 4 April 2022**

Guidelines please ensure you signed the bid submission register, as Federal College of Education (Technical) Bichi not be held liable for misplaced or wrongly submitted bids.

(6) ADDITIONAL INFORMATION

(i) All enquiries (not submission) should be directed to the Director Procurement;

- (ii) Bids submitted after the deadline for submission would be returned unopened;
- (iii) Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording (invitation link will be sent to bidders to join the bid opening online) with the physical presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency:
- (iv) Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services)
- (v) Only pre-qualified bidders at technical evaluation will be invited at a later date for collection of tender documents
- (vi) The FCE, Bichi is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007

SIGNED:

MANAGEMENT